



## VidyaBharati School

C- Block, Surya Nagar, Ghaziabad - 201 011, (UP) Phone: 0120 - 2640257 / 0120 - 2640633

Ref: \_\_\_\_\_

Date: \_\_\_\_\_

### Final Notice

Dear Parent(s),

This is to state that an amount of Rs. \_\_\_\_\_ (plus applicable late fee charge) is pending towards Tuition fee / Annual Charges / Activity Fee / Transportation fee of your ward, \_\_\_\_\_, studying in grade \_\_\_\_\_ section \_\_\_\_\_ for the month of \_\_\_\_\_ to \_\_\_\_\_.

The Accounts Dept. had sent you a fee due notice dated \_\_\_\_\_ but you neglected the reminder and failed to pay the dues. In view of the above said, kindly treat this as the Final Notice for the payment of aforesaid dues.

Please be informed that if the school will not receive the fees of your ward within 7 (Seven) days of receipt of this final notice, the school authorities shall be constrained to stuck off the name of your ward from the school without any further notice and you shall be solely responsible for such an action.

Warm Regards

Accounts Department  
VidyaBharati School



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