

## EXAMINATION AND EVALUATION POLICY

### PRE-PRIMARY

Evaluation will comprise of four assessments on weekly basis on every Wednesday.

### I to III

The academic year will have 2 assessment schedules. Each assessment will have weekly test. In September 2017 there will be Term-1 exam and in March 2018 Annual Exam will be held. The child will be given grades in both scholastic and co-scholastic domains. The child's promotion to the next class depends on securing of minimum D grade in all subjects.

### IV to X

CBSE has initiated a new scheme of examination and evaluation for grade IX & X from the session 2017-18, the school will follow the same system of evaluation from grade IV to X so as to have a uniform system of evaluation across all grades and at par with the latest CBSE directives. Moreover, there will be hundred percent coverage of syllabus in the final term, unlike the term wise syllabus division in the previous years. Exam Policy is subject to change as per the CBSE directives.

### Kindly Note :

1. No Re- test of Unit test will be taken in case of absence.
2. In case of absence due to Medical exigency, submission of proper documentation is mandatory for consideration by the School authorities.

### IV to VIII

#### 1. SCHOLASTIC AREA

The assessment will be divided into 60 + 20 marking scheme (IV –V).

The assessment will be divided into 80 + 20 marking scheme (VI-VIII). 80 marks will be based on aggregate marks of Term-1 & Term-2.

20 marks will be based on internal assessment including 3 periodic tests (Best of 2 will be taken), notebook submission(5 Marks) and Subject enhancement activity (5 Marks) to have speaking and listening assessments in Languages, Lab Practical work in Science & Math and Map / Project work in Social science. All these activities will be marked throughout the year.

#### 2. CO-SCHOLASTIC ACTIVITIES

(To be assessed on five point scale – A, B, C, D, E)

- a) Work Education or Pre-Vocational Education.
- b) Art Education
- c) Health & Physical Education (Sports/Martial Arts/Yoga/NCC etc.)

#### 3. DISCIPLINE (Attendance, Sincerity, Behaviour, Values)

(To be assessed on five point scale – A, B, C, D, E)

## **GRADE - IX**

### **1. SCHOLASTIC**

The assessment will be divided into 80 + 20 marking scheme

80 marks will be based on aggregate marks of Term-1 & Term-2.

20 marks will be based on internal assessment including 3 periodic tests (Best of 2 will be taken), notebook submission (5 Marks) and Subject enhancement activity(5 Marks) to have speaking and listening assessments in Languages, Lab Practical work in Science & Math and Map / Project work in Social science. All these activities will be marked throughout the year. For appearing in the final examination, 75% attendance is mandatory.

### **2. CO-SCHOLASTIC ACTIVITIES**

**(To be assessed on five point scale – A, B, C, D, E)**

- a) Work Education or Pre-Vocational Education.
- b) Art Education
- c) Health & Physical Education (Sports/Martial Arts/Yoga/NCC etc.)

### **3. DISCIPLINE (Attendance, Sincerity, Behaviour, Values)**

**(To be assessed on five point scale – A, B, C, D, E)**

## **GRADE – X**

Public examination is held by CBSE for Class X in the month of March and results are declared as per CBSE exam byelaws. To give enough practice for the Board Exam, Unit Tests and Term Exam are conducted by the school according to the scheme of examinations. Pre-Board Examinations will be held in the month of December and January, i.e. before the Board Examination. The students are advised to take these examinations seriously as these exams will be beneficial for their preparation of the Board examination. All the exams are mandatory for all students and as per CBSE byelaws 75% attendance is mandatory to appear for the final exam in Class-X. Adequate preparatory leaves are given before the commencement of Pre-Boards & Term Exams. Parents should discourage children from taking any additional leaves.

### **1. SCHOLASTIC AREA**

The assessment will be divided into marking scheme of 80 + 20

80 marks for board exams.

20 marks will be based on internal assessment including 3 periodic tests (Best of 2 will be taken) notebook submission(5 Marks) and Subject enhancement activity(5 Marks) to have speaking and listening assessments in Languages, Lab Practical work in Science & Math and Map / Project work in Social science. All these activities will be marked throughout the year.

### **2. CO-SCHOLASTIC ACTIVITIES**

**(To be assessed on five point scale – A, B, C, D, E)**

- a) Work Education or Pre-Vocational Education.
- b) Art Education
- c) Health & Physical Education (Sports/Martial Arts/Yoga/NCC etc.)

### **3. DISCIPLINE (Attendance, Sincerity, Behaviour, Values)**

**(To be assessed on five point scale – A, B, C, D, E)**

## GRADE– XI

A weightage of 10% from Unit test, 25% from Term 1, 25 % from II Term and 40% from Annual Exam will be taken to calculate final result .A student needs to procure at least 33 % in each subject to obtain promotion to Class-XII, It is compulsory to obtain minimum of 33 % marks separately in theory and practical in the subject involving practical examination. For appearing in the final examination in Class XI, 75% attendance is mandatory.

## GRADE – XII

Public examination is held by CBSE for Class XII in the month of March and results are declared as per CBSE exam byelaws. To give enough practice for the Board Exam, Unit Tests, Term exam and Pre-boards are conducted by the school according to the scheme of examinations. The students are advised to take these examinations seriously as these exams will be beneficial for their preparation of the Board examination. All the exams are mandatory for all students and as per CBSE byelaws 75% attendance is mandatory to appear for the final exam in Class-XII. Adequate preparatory leaves are given before the commencement of Pre-Boards & Term Exams. Parents should discourage children from taking any additional leaves.

### ASSESSMENT SCHEDULE - NURSERY & KG

ASSESSMENT -1			
Date	Day	Nursery	KG
03.05.2017	Wednesday	Art	Art
05.07.2017	Wednesday	EVS	Numeracy
12.07.2017	Wednesday	Literacy	Literacy
14.07.2017	Friday	—	EVS
26.07.2017	Wednesday	Numeracy	Hindi

ASSESSMENT -2			
Date	Day	Nursery	KG
06.09.2017	Wednesday	Art	Art
13.09.2017	Wednesday	EVS	EVS
20.09.2017	Wednesday	Literacy	Literacy
27.09.2017	Wednesday	Numeracy	Numeracy
11.10.2017	Wednesday	Hindi	Hindi

ASSESSMENT -3			
Date	Day	Nursery	KG
08.11.2017	Thursday	Art	Art
15.11.2017	Thursday	EVS	EVS
22.11.2017	Wednesday	Literacy	Literacy
29.11.2017	Wednesday	Numeracy	Numeracy
06.12.2017	Wednesday	Hindi	Hindi

<b>ASSESSMENT -4</b>			
<b>Date</b>	<b>Day</b>	<b>Nursery</b>	<b>KG</b>
14.02.2018	Wednesday	Art	Art
21.02.2018	Wednesday	EVS	EVS
28.02.2018	Wednesday	Literacy	Literacy
07.03.2018	Wednesday	Numeracy	Numeracy
14.03.2018	Wednesday	Hindi	Hindi

**SYLLABUS TO BE COVERED IN**

- Assessment-I : April & May  
 Assessment -II : July & August  
 Assessment -III : September & October  
 Assessment -IV : November, December & January

**ASSESSMENT SCHEDULE GRADE I TO III (2017-2018)**

<b>GRADE I TO III - ASSESSMENT SCHEDULE - 1</b>				
<b>DATE</b>	<b>DAY</b>	<b>GRADE I</b>	<b>GRADE II</b>	<b>GRADE III</b>
12.07.2017	WEDNESDAY	English	English	English
17.07.2017	MONDAY	Hindi	Hindi	Hindi
26.07.2017	WEDNESDAY	Math	Math	Math
02.08.2017	WEDNESDAY	E.V.S.	E.V.S.	S.ST.
09.08.2017	WEDNESDAY	ICT	ICT	SCIENCE
16.08.2017	WEDNESDAY	---	---	ICT

<b>GRADE I TO III - ASSESSMENT SCHEDULE – 2</b>				
<b>DATE</b>	<b>DAY</b>	<b>GRADE I</b>	<b>GRADE II</b>	<b>GRADE III</b>
08.11.2017	THURSDAY	English	English	English
15.11.2017	THURSDAY	Hindi	Hindi	Hindi
22.11.2017	WEDNESDAY	Math	Math	Math
29.11.2017	WEDNESDAY	E.V.S.	E.V.S.	S.ST.
05.12.2017	TUESDAY	ICT	ICT	SCIENCE
13.12.2017	WEDNESDAY	---	---	ICT

- Subject wise Worksheet will be given 1 week prior the Assessment.
- Term 1 will be conducted from 11<sup>th</sup> September to 22<sup>nd</sup> September 2017
- Annual Exam will be conducted from 28<sup>th</sup> Feb to 15<sup>th</sup> March 2018.

**ASSESSMENT SCHEDULE - GRADE IV TO VIII**

<b>UNIT TEST/PERIODIC TEST - 1</b>						
<b>Date</b>	<b>Day</b>	<b>Grade IV</b>	<b>Grade V</b>	<b>Grade VI</b>	<b>Grade VII</b>	<b>Grade VIII</b>
28.07.2017	Friday	French	Hindi	English	Sanskrit/ French	Science
31.07.2017	Monday	Social Science	Maths	Science	Social Science	Maths
01.08.2017	Tuesday	Hindi	English	Sanskrit/ French	Science	Hindi
02.08.2017	Wednesday	Maths	Science	Social Science	Maths	Social Science
03.08.2017	Thursday	Science	Sanskrit/ French	Hindi	English	Sanskrit/ French
04.08.2017	Friday	English	Social Science	Maths	Hindi	English

<b>UNIT TEST/PERIODIC TEST - 2</b>						
<b>Date</b>	<b>Day</b>	<b>Grade IV</b>	<b>Grade V</b>	<b>Grade VI</b>	<b>Grade VII</b>	<b>Grade VIII</b>
01.12.2017	Friday	French	Hindi	English	Sanskrit/ French	Science
04.12.2017	Monday	Social Sci.	Maths	Science	Social Science	Maths
05.12.2017	Tuesday	Hindi	English	Sanskrit/ French	Science	Hindi
06.12.2017	Wednesday	Maths	Science	Social Science	Maths	Social Science
07.12.2017	Thursday	Science	Sanskrit/ French	Hindi	English	Sanskrit/ French
08.12.2017	Friday	English	Social Science	Maths	Hindi	English

<b>UNIT TEST/PERIODIC TEST - 3</b>						
<b>Date</b>	<b>Day</b>	<b>Grade IV</b>	<b>Grade V</b>	<b>Grade VI</b>	<b>Grade VII</b>	<b>Grade VIII</b>
01.02.2018	Thursday	French	Hindi	English	Sanskrit/ French	Science
02.02.2018	Friday	Social Sci	Maths	Science	Social Science	Maths
05.02.2018	Monday	Maths	Science	Social Science	Maths	Social Science
06.02.2018	Tuesday	Hindi	English	Sanskrit/ French	Science	Hindi
07.02.2018	Wednesday	Science	Sanskrit/ French	Hindi	English	Sanskrit/ French
08.02.2018	Thursday	English	Social Science	Maths	Hindi	English

**Note :**

- Worksheets - Between 15<sup>th</sup> - 20<sup>th</sup> in the month prior to the month of UT. (IV-V)
- Worksheets - Between 15<sup>th</sup> - 20<sup>th</sup> of every month. (VI-VIII)
- Term 1 will be conducted from 11<sup>th</sup> September to 22<sup>nd</sup> September 2017
- Annual Exam will be conducted from 28<sup>th</sup> Feb to 15<sup>th</sup> March 2018.

**ASSESSMENT SCHEDULE - GRADE – IX**

<b>Unit Test – 1</b>		
<b>Date</b>	<b>Day</b>	<b>IX</b>
31.7.2017	Monday	Social Science
1.8.2017	Tuesday	Science
2.8.2017	Wednesday	Hindi
3.8.2017	Thursday	Mathematics
4.8.2017	Friday	English
<ul style="list-style-type: none"> <li>Term 1 will be conducted from 11<sup>th</sup> September to 22<sup>nd</sup> September 2017</li> </ul>		

**UNIT TEST – 2**

<b>Date</b>	<b>Day</b>	<b>IX</b>
04.12.2017	Monday	English
05.12.2017	Tuesday	Mathematics
06.12.2017	Wednesday	Social Science
07.12.2017	Thursday	Hindi
08.12.2017	Friday	Science

**UNIT TEST - 3**

<b>Date</b>	<b>Day</b>	<b>IX</b>
19.01.2018	Friday	Social Science
22.01.2018	Monday	Science
23.01.2018	Tuesday	Hindi
24.01.2018	Wednesday	Mathematics
25.01.2018	Thursday	English

- Annual Exam will be conducted from 28<sup>th</sup> Feb 2018 to 15<sup>th</sup> March 2018.

<b>GRADE X</b>		
<b>Unit Test – I</b>		
<b>Date</b>	<b>Day</b>	<b>Subject</b>
11.05.2017	Thursday	Science
12.05.2017	Friday	English
15.05.2017	Monday	Social Science
16.05.2017	Tuesday	Hindi
17.05.2017	Wednesday	Mathematics

## Unit Test - 2

- Term 1 will be conducted from 11<sup>th</sup> September to 22<sup>nd</sup> September 2017

## Unit Test - 3

Date	Day	X
23.10.2017	Monday	Science
24.10.2017	Tuesday	English
25.10.2017	Wednesday	Hindi
26.10.2017	Thursday	Social Science
27.10.2017	Friday	Mathematics
Date	Day	X
31.07.2017	Monday	Science
01.08.2017	Tuesday	English
02.08.2017	Wednesday	Social Science
03.08.2017	Thursday	Hindi
04.08.2017	Friday	Mathematics

Term  
II will  
be  
cond  
ucted

from 8<sup>th</sup> Nov. 2017 to 17<sup>th</sup> Nov 2017

<b>Pre- Board Exam-I</b>
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15<sup>th</sup> Dec. 2017 to 26<sup>th</sup> Dec.2017

<b>Pre- Board Exam-II</b>
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12<sup>th</sup> Jan 2018 to 24<sup>th</sup> Jan 2018



**Unit Test - 1**

28<sup>th</sup> July 2017 to 5<sup>th</sup> Aug 2017

**TERM - I Exam**

11<sup>th</sup> September to 22<sup>nd</sup> September 2017

**TERM - II Exam**

13<sup>th</sup> Dec. 2017 to 26<sup>th</sup> Dec.2017

**Unit Test - 2**

18<sup>th</sup> Jan to 25<sup>th</sup> Jan.2018

**Annual Exam**

- Annual Exam will be conducted from 28<sup>th</sup> Feb 2018 to 15<sup>th</sup> March 2018 .

**GRADE XII**

**Unit Test**

3.7.2017 to 14.7.2017

**Term - I**

11<sup>th</sup> September to 22<sup>nd</sup> September 2017

**Term – II**

6<sup>th</sup> Nov.2017 to 17<sup>th</sup> Nov.2017

**Pre- Board Exam – I**

13<sup>th</sup> Dec.2017 to 26<sup>th</sup> Dec.2017

**Pre- Board Exam - II**

12<sup>th</sup> Jan. 2018 to 24<sup>th</sup> Jan.2018